



JOB DESCRIPTION

POSITION TITLE: Camp Red Cedar Riding Instructor

REPORTS TO: Camp Director and Program Manager

SUPERVISES: Volunteers when applicable

GENERAL RESPONSIBILITIES:

To provide professional equestrian instructions and leadership to students of all ages and abilities.

SPECIFIC RESPONSIBILITIES:

Essential:

1. Instruct progressive riding classes in English or Western seats, horsemanship, equitation, trail, jumping, vaulting, dressage, therapy or other aspects of horses.
2. Supervise students at all times during their lesson.
3. To provide and maintain a clean and safe riding atmosphere.
4. To attend all meetings, training sessions and facility improvement days.
5. To become certified and maintain a certification through CHA or PATH, Intl.
6. Enforce all policies and procedures adopted by this agency
7. Comply with all standards to assure the health and safety of the clients and staff.
8. Maintain good attendance while employed
9. All other duties as assigned.

Non-Essential:

10. To organize and teach responsible horse care and management.
11. Organize equipment and teach animal care responsibilities.

QUALIFICATIONS:

1. In depth horse knowledge and experience: minimal 6 years riding experience.
2. CHA Certification or minimal PATH, Intl Certification
3. Minimal High School diploma or GED
4. Ability to work outside in a barn atmosphere for up to 10 hours a day.
5. Hardworking and self motivated. Ability to work without direct supervision.
6. Must be safety conscious

DEMANDS AND CHARACTERISTICS OF WORK, EQUIPMENT USAGE, AND WORK ENVIRONMENT.

PERCENTAGE OF WORK TIME	1-33%	34-66%	67-100%
1. Standing/walking		X	
2. Sitting		X	
3. Twisting	X		
4. Lifting/carrying	X		
5. Pushing, pulling	X		
6. Climbing (ascending/descending)	X		
7. Bending/stooping	X		
8. Using arm muscles frequently or for extended periods.	X		
9. Using leg muscles frequently or for extended periods.	X		
10. Using back muscles frequently or for extended periods.	X		
11. Repetitive rapid hand movement	X		
LIFTING REQUIREMENTS -individuals in direct care positions are required to lift a client without assistance.			
12. 2-10 pounds	X		
13. 11-20 pounds	X		
14. 21-30 pounds	X		
15. 31-40 pounds	X		
16. 41-50 pounds	X		
17. 51 pounds or more	X		
DOES THIS JOB REQUIRE?			
18. Working in hot, cold, wet surrounds	X		
19. Working outdoors			X
20. Working with or near chemicals	X		
21. Working near radiation sources	X		
22. Potential exposure to communicable diseases			X
23. Working with hazardous waste materials	X		
24. Utilizing essential upgraded or adaptive equipment as industry standards require	X		
25. Using hand tools	X		

PERCENTAGE OF WORK TIME	1-33%	34-66%	67-100%
26. Operating vehicle	X		
27. Potential for cuts and bruises	X		
EXCHANGE OF IDEAS			
28. Ability to express or exchange ideas			X
29. Ability to understand communication of others with or without adaptive devices.			X
30. Obtaining impressions through the eyes of the shape, size, distance, motion, color or other characteristics of objects with or without adaptive devices. The major visual functions are: *Acuity, far – clarity of vision at 20 feet or more *Acuity, near-clarity of vision at 20 inches or less *Depth perception-three dimensional vision. The ability to judge distance and space relationships so as to see objects where and as they actually are. *Field of vision-the area that can be seen up and down or the right or left while the eyes are fixed on a given point. *Accommodation-adjustment of the lens of the eye to bring an object into sharp focus. This item is especially important when doing near-point work at varying distances from the eye. *Color vision-the ability to identify and distinguish colors.			X
31. Regular attendance Punctuality			X
32. Ability to do math	X		
33. Ability to: Read and comprehend information. Complete written documentation accurately and legibly.			X

Ability to maintain assigned work hours: requires sufficient endurance to perform tasks over long periods of work hours.

The position requires the ability to perform essential functions without posing a “direct threat” in the work place.

CATEGORY OF RISK TO EXPOSURE TO BLOOD AND FLUID: $\frac{x}{1}$ $\frac{\quad}{2}$ $\frac{\quad}{3}$